

## POCA HIGH SCHOOL ATTENDANCE POLICY

**\*Students are allowed six parent notes/term and unlimited medical excuses.**

- **Three unexcused absences in a block – phone call from office and assigned Saturday School**
- **Four unexcused absences in a block – Mandatory Parent Conference and assigned Saturday School**
- **Five unexcused absences and each unexcused absence after five (Loss of student privileges, until Saturday School is made up). If unexcused absences become chronic, school administration has the right to enforce loss of student privileges).**

**Loss of student privileges include:**

- **Dances**
- **Driving Privileges**
- **School Activities**

**If a student athlete has exceeded his/her unexcused absences, coach of that sport will be notified, and student athlete will be assigned Saturday School. If student does not attend Saturday School, athlete will be unable to participate until time is made up.**

- **Five absences in a block – school letter mailed to parents**
- **10 unexcused absences (full-day). Parents mailed 10 day attendance letter by County Attendance Director. Warning: If unexcused absences continue, DHHR will be notified.**
- **15 unexcused absences (full-day), DHHR notified. Becomes legal matter with the court system**

### Tardies , per class, per term

- **1,2 tardies (in a class per term), student warning**
- **3 tardies = detention hall – 3 hrs. and 1 unexcused absence**
- **4 tardies = Saturday School**
- **5 tardies = Mandatory Parent Conference required to re-admit to class ISS**
- **6 tardies = Mandatory Parent Conference, 2 days of ISS. School Administration reserves right to enforce loss of student privileges.**